

# ADMISSION POLICIES

## Pre-Seminary Studies

Pre-seminary studies provide the cultural and intellectual foundations essential to an effective theological education. Minimum pre-seminary studies for the Master of Divinity, Master of Theology in Science and the Master of Arts programs include:

- » **Language and Literature**, including the student's national language, composition, speech and related studies. 9 semester hours.
- » **History**. 3 semester hours (World History preferred)
- » **Social Science**. 3 semester hours:  
Education, Sociology, Economics, Anthropology or Political Science.
- » **Psychology**. 3 semester hours.
- » **Theology**. 3 semester hours.
- » For M.Div. students: Biblical Hebrew and/or New Testament Greek. 6 semester hours.
- » For M.A.R.E.: 9 hours in either Education or Christian Education.
- » For M.A.C.C.: submission of a sample project in some area of communication (printed, visual, audio.)
- » For M.S.T., an undergraduate or graduate degree in religion or theology, or the equivalent.

Students must meet all pre-seminary requirements before finishing their first year. Each semester students must take courses offered at APNTS to meet these deficiencies.

## Standards of Admission

Admission to a graduate program at Asia-Pacific Nazarene Theological Seminary normally will be based upon graduation with a baccalaureate degree from an accredited college, university or Bible College. A transcript must be presented. Students from non-accredited institutions may be asked to submit syllabi or other documents in order to indicate their level of undergraduate work.

Students must show a college academic average grade of at least B-.

When transferring credits from another theological seminary or graduate school, a student must present from that school a statement of honorable dismissal and a recommendation for admission. A transcript of courses is also required.

Submission of an official, standardized, internationally recognized English test result. (See English Language Policy below.)

Provisional admission may be given to students lacking pre-seminary courses or otherwise falling short of full admission requirements. If the number of admission deficiencies in course work exceeds six hours, the applicant may be asked to delay enrollment.

Our intention is to live together harmoniously, with a common commitment to holy living. Upon admission, students are expected to agree to abide by the following pledge: *"I do solemnly promise that I will diligently and faithfully attend to the instruction and exercises of this Seminary; observe its rules of conduct relating to students, respect the admonition of the instructional staff, and cooperate with the Spirit and spiritual emphasis of the Seminary while I shall continue as a student of the institution."*

## Procedure of Admission

The prospective student must submit the following:

- » An application form carefully filled out by the applicant. Such forms can be obtained from the Registrar upon request, and are available on-line.
- » Four letters of recommendation. The Registrar will correspond directly with individuals indicated by the student on the application form.
- » Official transcript of record showing all college, graduate, and professional courses the applicant has taken.
- » A small-size recent photograph.
- » An application fee of \$10.00 (or its Philippine peso equivalent) must accompany the application form.
- » Test of English as a Second Language score. (See policy below.)
- » Request for housing must be submitted in writing to the Coordinator of Campus Housing at the time of application. A one-month notice is needed in advance of arrival on campus.

## Admission Procedures for International Students

In addition to the above, international student applicants should contact the Registrar for current visa guidelines.

International students should prepare:

- Two Original, Official Transcript of Records from prior school(s). (One for the Registrar and one for Philippine Immigration.)

After arrival in the Philippines you will need to complete:

- A Health exam for the Bureau of Quarantine
- National Intelligence Coordinating Agency (NICA) clearance
- Application process for converting to a student visa.

## Deadlines

International (i.e. non-Filipino) students should begin the application process no later than eight (8) months prior to the beginning of the semester. For Filipino students, all materials must be submitted no later than one month prior to Registration.

## Undergraduates Taking Graduate Courses

As a rule, only students with bachelor's degrees or baccalaureate diplomas are permitted to enroll in or to audit graduate-level classes. In rare cases early admission may be granted, on a provisional basis, if a student lacks less than six hours for graduation, is in the process of completing final requirements, and shows an overall GPA in undergraduate work of at least B+.

## English Language Policy

The language of instruction and common discourse is English. In order to gain the greatest benefit from classes, it is imperative that students possess well-developed skills in reading, writing, comprehending and conversing in the English language.

Prospective students for whom English is not their national language must pass an international, standardized English test.

- » For admission to the Master of Divinity program, the score must be the equivalent of 500 on the paper-based Test of English as a Foreign Language (173 on the computer-based TOEFL).
- » For admission to the M.A.R.E., M.A.C.C. or Master of Science in Theology programs, students need a score of 550 (213 on the computer-based TOEFL).

A score of 450 (133 on the computer-based TOEFL) permits (a) provisional acceptance, (b) the processing of visas, (c) the privilege of enrolling in English courses, and (d) the possibility of taking undergraduate courses if offered at APNTS.

Prospective students for whom English is their official national language, and others, on request, are not required to take the official TOEFL test before coming to APNTS, but may be required to take the APNTS English test after arriving.

Provisional students enrolled at APNTS who have not yet attained either 500 on the official TOEFL or an equivalent score on the APNTS English test have one school year to pass the English test. APNTS gives this test at the beginning of each semester, and once at the close of each second semester. Each of these tests is mandatory for all students, both full and part-time, who have not yet either attained 500 on the TOEFL test or passed the APNTS English Test.

Likewise, M.A. and M.S.T. students have one school year to reach 550 on the Test of English. They will not be allowed to enroll in Thesis Seminar or Thesis Writing until they have attained 550 on the Test of English. A score of 550 is necessary to write a thesis.

If a student fails to achieve a passing score after three attempts (that is, at the end of one school year of study at APNTS) he or she will not be allowed to enroll in the next semester's or summer classes. Such students will be required to move off campus within two weeks after graduation ceremonies.



Students who have failed the APNTS English Test after one school year will be allowed to re-enroll only after presenting a test score of 500 on the official TOEFL test.

- » A TOEFL score of 500 to 549 (173-212 on the computer-based test) enables a student to enroll in up to thirteen units of undergraduate and/or graduate work per semester.
- » A TOEFL score of 550 (213 on the computer-based test) or above enables a student to enroll in up to sixteen units of graduate work per semester.

These APNTS English policies are given with the awareness that not all M.A. and M.S.T. students will be able to complete the course requirements within two years, and not all M.Div. students within three years. Many students should pace their academic progress to include three years for M.A. and M.S.T. degrees and four years for the M.Div.

## Housing

APNTS values the importance of families staying together during the study years. The school is committed to a residential, campus-based education, and its concern is to minister to the whole family.

Nevertheless, housing on campus is limited. Students who are hoping to live on campus should notify the Dean of Students as soon as they are accepted. Academic acceptance at APNTS does not guarantee housing on campus. As an institution of the International Church of the Nazarene, which greatly subsidizes the school, priority is given to those students who are members of this denomination (and other denominations that sponsor full-time professors at APNTS). Housing, when available, is only for full-time graduate students, i.e., those taking nine or more hours for credit throughout the duration of a semester. Spouses of full-time students must be enrolled in at least two courses per semester in order to live on campus.